

## SALES CONDITIONS

### icam 15 Conference

No registration will be confirmed without the corresponding payment.  
 In reception of your registration form, we will send you back by e-mail an official confirmation, an invoice and a hotel deposit statement if you have booked a room with us.  
 Any modification of registration or cancellation must be written and sent to the registration office by fax: + 33 4 78 176 277 or by e-mail: icam15@gl-events.com

#### REGISTRATION

Cancellation **before April 29th**, 2010 included  
 Refund of the amount settled deduction made by 30.00€ of cancellation charge.

Cancellation **after April 29th**, 2010  
 No refund.

#### HOTEL BOOKING

The payment of deposit for the whole stay must be made within 1 week in reception of the hotel deposit statement. The payment of the balance of the "extras" (laundry, mini-bar, telephone...) must be made by you at the hotel's reception before your departure.  
 In return, you will be given at your check out an invoice based on your entire stay and also the additional bills (laundry, mini-bar, telephone...) charged on behalf of the hotel including VAT.

Cancellation **until April 29th**, 2010 included  
 Refund of the booking in case of cancellation or reduction of stay.  
 No supplementary invoicing in case of change of name.

Cancellation **after April 29th**, 2010  
 No refund of the booking in case of cancellation.  
 No supplementary invoicing in case of change of name.

#### PRE & POST TOUR

##### Pre-tour

Above rate is applicable if 30 persons register for this tour. Maximum number of participants is limited to 40.

##### Post-tour

Above rate is applicable if a minimum of 20 people register for this tour. Maximum number of participants is limited to 30

IMPORTANT: The post-tour ends in Lyon. The trip back to Paris is not included.

Cancellation **until April 29th**, 2010 included  
 Refund of the pre / post tour in case of cancellation or reduction of stay.  
 No supplementary invoicing in case of change of name.

Cancellation **after April 29th**, 2010  
 No refund of the pre / post tour in case of cancellation.  
 No supplementary invoicing in case of change of name.

#### GENERAL INFORMATIONS

All refunds will be made after the end of the meeting. Bank charges and exchange rate differences will be deducted at source.

Our website is accessible for the registrations and the individual hotel bookings. You must be major, capable legally to contract any command with our organization.